

**CITY OF YORK COUNCIL  
SUMMONS**

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend a meeting of the **City of York Council** at **The Citadel, Gillygate, York, YO31 7EA** to consider the business contained in this agenda on the following date and time

**Thursday, 19 July 2018 at 6.30 pm**



# The Citadel

J Stonehouse,  
Corporate  
Director of  
Children,  
Education &  
Communities

N Ferris,  
Corporate  
Director of  
Economy &  
Place

Democracy  
Officer

D Steel,  
Head of  
Civic &  
Democratic  
Services

A Docherty,  
AD Legal &  
Governance

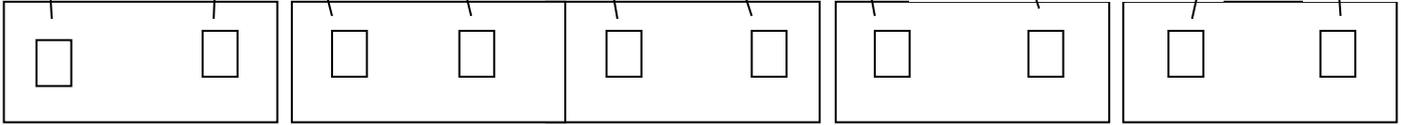
K Orrell,  
Lord Mayor

M Weastell  
Chief  
Executive

I Floyd, Deputy Chief  
Exec/ Director of  
Customer & Corporate  
Services

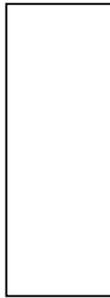
M Farran,  
Corporate  
Director of  
Health,  
Housing and  
Adult Social  
Care

S Stoltz,  
Director  
of Public  
Health



Cllr P Dew	Cllr H Douglas	Cllr K Myers	Cllr I Gillies	Cllr A Waller	Cllr N Ayre	Cllr C Runciman	Cllr K Aspden
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Cllr J Galvin	Cllr S Lisle
Cllr S Rawlings	Cllr J Brooks
Cllr J Gates	Cllr C Steward
Cllr T Richardson	Cllr P Doughty



Palantypists

Cllr A Reid	Cllr S Fenton
Cllr C Cullwick	Cllr S Jackson
Cllr I Cuthbertson	Cllr S Hunter
<b>Vacant</b>	Cllr A Mason
Cllr S Mercer	Cllr M Warters
Cllr D Carr	Cllr J Hayes

Cllr N Barnes	Cllr M Wells	Cllr J Crawshaw	Cllr D Myers	Cllr J Looker	Cllr S Barnes	Cllr M Cannon	Cllr D Williams	Cllr A D'Agorne	Cllr D Craghill
Cllr J Flinders	Cllr K Taylor	Cllr B Boyce	Cllr H Shepherd	<b>Vacant</b>	Cllr M Pavlovic	Cllr T Funnell	Cllr F Derbyshire	Cllr L Kramm	Cllr D Taylor

# AGENDA

## 1. **Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

## 2. **Minutes** (Pages 1 - 34)

To approve and sign the minutes of the Ordinary Council Meeting held on 22 March 2018, the Special Council Meeting held on 17 May 2018 and the Annual Council meeting held on 24 May 2018.

## 3. **Civic Announcements**

To consider any announcements made by the Lord Mayor in respect of Civic business.

## 4. **Public Participation**

At this point in the meeting, any member of the public who has registered to address the Council, or to ask a Member of the Council a question, on a matter directly relevant to the business of the Council or the City, may do so. The deadline for registering is **5:00pm on Wednesday 18 July 2018.**

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

### **Filming, Recording or Webcasting Meetings**

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council’s protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at [http://www.york.gov.uk/download/downloads/id/11406/protocol\\_for\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809.pdf](http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf)

**5. Petitions**

To consider any petitions received from Members in accordance with Standing Order No.15. Notice has been received of one petition to be presented by:

Councillor Denise Craghill, on behalf of residents of St John Street, calling for a one way traffic system on St John Street and for narrower bollards.

**6. Report of Executive Leader and Executive**

**Recommendations and Questions** (Pages 35 - 40)

To receive and consider a written report from the Leader and, to answer questions on the work of the Executive, and the Executive recommendations for approval, as set out below:

Meeting	Date	Recommendations
Executive	21 June 2018	Minute 180 - Capital Programme Outturn 2017/18 and Revisions to the 2018/19 - 2022/23 Programme <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469</a>
Executive	12 July 2018	Treasury Management Annual Report and Review of Prudential Indicators 2017/18 [ <i>to follow</i> ] <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470</a>

Executive	12 July 2018	Housing Delivery Programme [ <i>to follow</i> ] <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470</a>
Executive	12 July 2018	Delivering Improved Sport and Active Leisure Facilities at Burnholme [ <i>to follow</i> ] <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470</a>

7. **Report of Deputy Leader and Questions** (Pages 41 - 44)  
To receive and consider a written report from the Deputy Leader and, to question the Deputy Leader thereon.

8. **Motions on Notice**  
To consider the following Motions on Notice under Standing Order 22:

**Motions submitted for consideration directly by Council, in accordance with Standing Order 22.1**

(i) From Councillor Doughty

Green Waste Collection

“Council:

Recognises residents do not expect to pay additional charges, over and above their council tax, for green waste collection and that they are right in this;

acknowledges that the separation of green (garden) waste into a separate bin plays a well-established role in helping the environment;

believes it was right for the coalition's emergency budget to guarantee that there is no additional charge for the collection of the first household green bin for the

duration of the administration;

Therefore pledges its support to ensuring that for the years ahead the first green bin collection remains free and that this desire should be at the forefront of budget planning.”

(ii) From Councillor Mason

Police & Fire services in York

“Council acknowledges and commends the hard work of the North Yorkshire Police Force and North Yorkshire Fire Service in difficult times.

Council notes:

- That the North Yorkshire Police budgets have remained exactly the same as last year, which taking into account inflation, means that North Yorkshire Police have incurred real-terms cuts of £1.27 million.
- That in 6 months, between March 2017 and September 2017, there were 58 fewer North Yorkshire Police officers.
- That the UK’s Senior National Coordinator for Counter-Terrorism highlighted that neighbourhood policing was now at risk and that withdrawing police on the ground could mean losing the relationships and trust within communities.
- That violent crime in York and North Yorkshire rose by 10% and total recorded crime by 5% in 2016-17.
- That the North Yorkshire Fire & Rescue Service faces significant and on-going financial pressures nearing £1million per annum.
- That vital and valuable policing and fire services across North Yorkshire need additional resources to cope with additional pressures on the respective services.

Council therefore thanks North Yorkshire Police Force and North Yorkshire Fire Service in appreciation of their

services to York, particularly against the backdrop of increasing demand on their services.

Council resolves:

That the Chief Executive writes to the Police & Crime Commissioner for York and North Yorkshire, copied to the City's Members of Parliament and Minister of State for Policing and the Fire Service, requesting that:

- North Yorkshire Police and North Yorkshire Fire Service are funded properly in order to do their jobs effectively.
- That additional resources are provided to Neighbourhood Policing Teams in order to strengthen the working relationships between the Force and local communities in the city.
- That there should be no cuts to frontline fire & rescue services in the City of York.”

(iii) From Councillor Crawshaw

Micklegate Bar

“Council notes that Micklegate Bar:

- is one of the jewels in York's heritage crown;
- is a site of cultural and historic significance for York, Yorkshire and the entire country;
- Is the last of York's four historic gateways to have unrestricted traffic access through it.

Council believes that recent works to secure Micklegate Bar for future generations could be undermined by the continued impact of motorised vehicles passing beneath the gateway.

Council resolves:

- To request Executive bring forward options for the closure of Micklegate Bar to outbound motorised vehicles at the earliest possible opportunity;
- That in the short to medium term Executive gives consideration to full closure of the gateway to motorised vehicles.”

(iv) From Councillor Craghill

Food Poverty

“Council notes:

- The End Hunger UK campaign supported by Oxfam, Child Poverty Action Group, UK churches, and the Trussell Trust amongst many others.
- Growing cross party support for the campaign to require the Government to measure food insecurity in the UK.
- The 2014 United Nations study that indicated that as many as 17 times the number of people using Trussell Trust foodbanks are food insecure.
- The 2018 report by the Children’s Society and the Church of England that concludes that local welfare schemes are failing to reach many people in crisis.
- York’s status as a member of the Sustainable Food Cities Network and ongoing work by the Good Food York partnership and York Food Poverty Alliance to promote access for all to healthy food in York.

Council further notes that:

- According to York’s Joint Health and Well Being Strategy 11.7% of children in York were living in poverty in 2015.
- The Trussell Trust experienced a 13% increase in the

number of 3-day emergency food supplies distributed by its food banks during the last financial year; York Food Bank alone distributed 3,379 parcels last year.

Council therefore resolves:

- To request the Chief Executive to write to both York MPs urging them to support Emma Lewell-Buck MP's Private Members Bill coming up in the Autumn to require the Government to measure food poverty in the UK
- To request a report to Executive setting out:
  - the background to food poverty in York including any available local statistics and how local measurement might be improved;
  - the current role of crisis support in York in mitigating food poverty;
  - and a range of options for the Council and its partners to improve the city wide response to food poverty in York.”

**9. Questions to the Leader or Executive Members**

To question the Leader and/or Executive Members in respect of any matter within their portfolio responsibility, in accordance with Standing Order 20.

**10. Report of Executive Member (Pages 45 - 50)**

To receive a written report from the Executive Member for Adult Social Care and Health, and to question the Executive Member thereon, in accordance with Standing Order 19.

**11. Report of the Chair of the Customer & Corporate Services Scrutiny Management Committee (Pages 51 - 68)**

To receive a report from Councillor Williams, the Chair of the Customer & Corporate Services Scrutiny Management Committee (CSMC) on the work of the Committee.

**12. Annual Report of the Audit & Governance Committee**

(Pages 69 - 84)

To receive a report from Councillor Cannon, the Chair of the Audit & Governance Committee on the work of the Committee.

**13. Appointments and Changes to Membership** (Pages 85 - 86)

To consider appointments and changes to membership of committees and other bodies, as set out on the list attached to this summons.

**14. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer

Laura Clark

Contact details:

- Tel – (01904) 552207
- Email – [Laura.Clark@york.gov.uk](mailto:Laura.Clark@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

**我們也用您們的語言提供這個信息 (Cantonese)**

**এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)**

**Ta informacja może być dostarczona w twoim (Polish)  
własnym języku.**

**Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)**

**یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)**

** (01904) 551550**

**City of York Council**

Resolutions and proceedings of the Meeting of the City of York Council held in the Citadel, Gillygate, York on Thursday, 22 March 2018, starting at 6.30pm.

**Present:** The Lord Mayor (Cllr Barbara Boyce) in the Chair, and the following Councillors:

Acomb Ward

Bishopthorpe Ward

K Myers  
S Barnes

Clifton Ward

Copmanthorpe Ward

D Myers  
Wells

Carr

Dringhouses & Woodthorpe Ward

Fishergate Ward

Fenton  
Reid

D'Agorne  
D Taylor

Fulford and Heslington Ward

Guildhall Ward

Aspden

Craghill  
Flinders  
Looker

Haxby & Wigginton Ward

Heworth Ward

Cuthbertson  
Gates  
Richardson

Boyce  
Funnell  
Williams

Heworth Without Ward

Holgate Ward

Ayre

Cannon  
Derbyshire  
K Taylor

Hull Road Ward

Huntington and New Earswick  
Ward

N Barnes  
Shepherd

Orrell  
Runciman

Micklegate Ward

Osbaldwick and Derwent Ward

Crawshaw  
Kramm

Brooks  
Warters

Rawcliffe and Clifton Without Ward

Rural West York Ward

Dew  
Lisle  
Rawlings

Gillies  
Steward

Strensall Ward

Westfield Ward

Doughty  
Douglas

Hunter  
Waller

Wheldrake Ward

Mercer

Apologies for absence were received from Councillors Galvin, Mason, Pavlovic, Cullwick, Hayes and Jackson.

## 67. Declarations of Interest

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda.

The following **personal** interests were declared:

<u>Councillor</u>	<u>Agenda Item</u>	<u>Description of Interest</u>
Douglas	5 – Report of Executive Leader and Executive Recommendations and Questions  6 – Report of Deputy Leader and Questions	SASH (Homelessness Charity) volunteer

The following **prejudicial or disclosable pecuniary** interests were declared:

<u>Councillor</u>	<u>Agenda Item</u>	<u>Description of Interest</u>
Flinders	9 – Report of the Executive Member	Employed by Network Rail (references to York Central site in the report)

## 68. Minutes

Resolved: That the minutes of the Council meeting held on 14 December 2017, the Budget Council Meeting held on 22 February 2018 and the Extraordinary Meeting held on 08 March 2018 be approved and then signed by the Lord Mayor as the correct record.

**69. Civic Announcements**

No civic announcements were made by the Lord Mayor.

**70. Public Participation**

Two members of the public had registered to speak at the meeting under Public Participation.

Bill Clayton spoke in relation to the third motion on notice listed in item 7 of the agenda (*Raising Awareness of Myalgic Encephalomyelitis in York*). He supported the idea of York leading the way in caring for those with the illness which is not well understood.

Gwen Vardigans addressed the Council in relation to the York Hospital. She highlighted her concerns in relation to the impact of a limited company running the cleaning, catering and maintenance services in York Teaching Hospital.

**71. Report of Executive Leader and Executive Recommendations and Questions**

**A. Executive Leader's report**

A written report on the work of the Executive was received from the Executive Leader, Councillor Gillies. He also provided a verbal update on the work undertaken by him over the past week.

Members were then invited to question Councillor Gillies on his report and questions were received from the floor from the following Members in relation to the subjects listed:

- Councillor Williams – new Leader's priorities during the upcoming administration;
- Councillor Kramm – the affordability of housing in York;
- Councillor S Barnes – what attempts had been made to bring the Secretariat of East Cost Mainline Authorities to York;

- Councillor Craghill – new Leader’s plans to manage the co-ordination of work between different parts of the Council (e.g. planning enforcement and other departments);
- Councillor Derbyshire – new Leader’s views on the Local Plan given the proposed housing numbers in York;

Councillor Gillies responded directly to all the questions put to him, including supplementaries.

## **B. Executive Recommendations**

### **Future Operation of Rowntree Park Lodge and Park**

Cllr Gillies moved and Cllr Waller seconded the following recommendation contained in Minute 116 of the Executive held on 25 January 2018:

“Recommended: That Council approve the allocation of £150,000 capital budget to facilitate the regeneration of the upper floors of Rowntree Park Lodge, to be funded from the revenue receipts generated from future use of the Lodge.

Reason: To support Rowntree Park and its stakeholders in developing the facilities for a long term sustainable future.”

On being put to the vote, the recommendation was declared CARRIED and it was

Resolved: That the above recommendation in respect of the *Future Operation of Rowntree Park Lodge and Park* be approved.

**Investment at Lincoln Court to Create an Independent Living with Support Facility**

Cllr Gillies moved and Cllr Waller seconded the following recommendation contained in Minute 149 of the Executive held on 15 March 2018:

“Recommended: That the estimated £1.4m gross cost of the Lincoln Court capital investment be added to the Capital Programme, with the costs to be funded from the Housing Revenue Account investment reserve, recycled right to buy receipts, other Housing capital receipts and capital held by the Older Persons’ Accommodation Programme.

Reason: To secure the long term future of Lincoln Court and ensure that it can continue to provide good quality accommodation for older people, while also expanding the capacity to provide community support and care from this location.”

On being put to the vote, the recommendation was declared CARRIED and it was

Resolved: That the above recommendation in respect of the *Investment at Lincoln Court to Create an Independent Living with Support Facility* be approved.

**James House Temporary Homeless Accommodation – Approval for Budget Revisions and Authorisation to Appoint the Successful Contractor**

Cllr Gillies moved and Cllr Waller seconded the following recommendation contained in Minute 150 of the Executive held on 15 March 2018:

“Recommended: That Council approve the revised budget of £12.4m for the James House project, financed from £2.451m Homes England grant and £9.949m from the Housing Revenue Account (investment reserve, capital receipts and commuted sums), thereby ensuring no increase in cost to the council.

Reason: To enable the construction contract for the new homeless accommodation at James House to be awarded, £2.451m Homes England grant funding to be claimed, and a start on site achieved by 29 March 2018.”

On being put to the vote, the recommendation was declared CARRIED and it was

Resolved: That the above recommendation in respect of the *James House Temporary Homeless Accommodation – Approval for Budget Revisions and Authorisation to Appoint the Successful Contractor* be approved.

## 72. Report of Deputy Leader and Questions

A written report was received from Councillor Waller, the Deputy Leader, on his portfolio area.

Members were then invited to question Councillor Waller on his report and questions were received from the floor from the following Members in relation to the subjects listed:

- Councillor Warters – whether the City of York Streetscape Strategy and Guidance would remain part of the Local Plan and whether the City of York Council would be following the guidelines in that document;

- Councillor Craghill – whether the review of green open space would incorporate the city centre and urban areas and what the timescales in relation to that matter would be;
- Councillor Shepherd – proposals relating to enforcement action in respect of fly-tipping;
- Councillor D Myers – missed refuse collection issues caused by harsh weather conditions and timescales of collection during adverse weather.

Councillor Waller responded directly to all the questions put to him, including supplementaries.

### **73. Motions on Notice**

**Motions submitted for consideration directly by Council, in accordance with Standing Order 22.1.**

#### **(i) York's Gender Pay Gap and an Inclusive Growth Plan**

(Proposed by Councillor Looker and seconded by Councillor S Barnes)

“Council notes:

- That the gap in average weekly wages between men and women in York has widened from £33 in 2010 to £117 in 2017.
- In 2017, men in York earned 21% more than women, while men earned 16.8% more than women nationally.

Council also notes data showing York is the most unequal city in the north of England and the ninth most unequal city in the UK[1].

Despite the growing gender pay gap, the city has no strategy for 'Inclusive Growth'.

Whilst many cities in the region have developed focussed plans and strategies to address income inequalities, including the gender pay gap, York has not.

Council resolves to request the Executive to receive and consider a full report, including options and a recommendation, at a future meeting, on its approach to addressing the gender pay gap and other income inequalities. To properly inform that report and Executive decision making, Officers should be asked to:

1. bring forward a review of the gender pay gap and broader income inequalities in York, including an overview of the data and any understanding or interpretation of the underlying causes or contributory factors;
2. undertake a review of inclusive growth plans/ strategies being deployed by other local authorities in the region and elsewhere in the country to consider their type, differences of approach and efficacy;
3. consider the costs and benefits of developing and effectively resourcing an overarching, coordinated plan or strategy for inclusive growth in York's economy."

[1] <http://www.centreforcities.org/city/york/>

On being put to the vote, the motion was declared CARRIED and it was

Resolved: That the motion, as set out above, be approved.

**(ii) Fly Tipping**

(Proposed by Councillor Gates, seconded by Councillor Richardson)

“Council notes:

- Residents' concerns about fly tipping, which many believe have worsened since Labour closed Beckfield Lane tip;
- Efforts to call attention to fly tipping by the newly launched #crime not to care campaign which council fully supports;
- Acknowledgement that the vast majority of residents and businesses fully comply with the spirit and letter of the law but that it is being abused by a minority;
- The frontline, listening focus of the coalition and a desire amongst residents that they should be able to dispose of rubbish more easily.

Therefore council requests that officers bring a paper to the Executive looking at how extra efforts to minimise fly tipping can be introduced, including increased use of public and covert CCTV cameras at frequently used fly tipping spots, increased fines and increased co-operation with neighbouring councils.

Council also requests the paper include an analysis of how bulky collection and other waste costs can be lowered for residents.”

Councillor Gates agreed to accept the amendment put forward by Councillor Warters, which was as follows:

- To the end of the first bullet point, **add** *'and many also believe is encouraged by charging York council tax payers at Hazel Court and Towthorpe tips to dispose of small amounts of building waste from domestic projects'*.
- In the final sentence of the motion: after *'bulky collection'*, **delete** *'and other waste costs'* and **insert** *'charges'*; and after *'can be lowered for residents'*, **insert** *'and the charges for disposal of domestic building waste and domestic bonded asbestos scrapped altogether, to encourage responsible disposal of such materials and reduce the financial burden to the council tax payer of dealing with the fly tipping of such material'.*

Councillor Gates agreed to accept an amendment put forward by Councillor Fenton, which was as follows:

- In the fourth bullet point, after *'able to'* and before *'dispose'* **insert** *'responsibly'* .
- At the end of the paragraph ending *'neighbouring councils'* **add** the following sentence, *'This paper should also consider what more could be done to raise awareness of the need to reduce waste being created in the first place, and opportunities to re-use unwanted items'*.
- At the end of the last paragraph, after *'lowered for residents'*, **add** the following sentence, *'It should also include an assessment of the affordability of providing replacement recycling boxes to residents free of charge.'*

At that point in the meeting, Councillor D'Agorne withdrew his amendment, which was as follows:

- In the first bullet point **delete** *'which many believe have worsened since Labour closed Beckfield Lane tip;'* and **insert** *'and the increasing cost to the council of removing fly tipping.'*

Councillor N Barnes then moved and Councillor Williams seconded a further amendment, which was as follows:

- To the end of the first bullet point, **add:** *' , however, two years later, fly tipping reports were over 300 down on the year it closed;'*
- After the second bullet point, **insert** a new third bullet point, as follows:
  - *'That Liberal Democrat and Conservative Coalition councillors voted down Labour's efforts through the budget two years running, to reduce fly tipping by halving the cost of bulky waste collections;'*
- In the final bullet point: **delete** *'frontline, listening focus of the'* and **insert** *'belated wish of the Conservative-Liberal Democrat';* and after *'coalition'*, **insert** *'to act on fly tipping'*.
- In the final sentence of the motion: after *'how'*, **insert** *'Labour's half price proposal for';* after *'bulky'*, **insert** *'waste';* after *'collection'*, insert *'would operate';* after *'and'* **insert** *'how'.*

On being put to the vote, this amendment was declared LOST.

A vote was then taken on the original motion, as altered by both Councillor Warters' and Councillor Fenton's amendments, which was CARRIED. It was

Resolved: That the original motion, as altered by Councillor Warters' and Councillor Fenton's amendments, be approved as set out below:

“Council notes:

- Residents' concerns about fly tipping, which many believe have worsened since Labour closed Beckfield Lane tip **and many also believe is encouraged by charging York council tax payers at Hazel Court and Towthorpe tips to dispose of small amounts of building waste from domestic projects;**
- Efforts to call attention to fly tipping by the newly launched #crime not to care campaign which council fully supports;
- Acknowledgement that the vast majority of residents and businesses fully comply with the spirit and letter of the law but that it is being abused by a minority;
- The frontline, listening focus of the coalition and a desire amongst residents that they should be able to **responsibly** dispose of rubbish more easily.

Therefore council requests that officers bring a paper to the Executive looking at how extra efforts to minimise fly tipping can be introduced, including increased use of public and covert CCTV cameras at frequently used fly tipping spots, increased fines and increased co-operation with neighbouring councils. **This paper should also consider what more could be done to raise awareness of the need to reduce waste being created in the first place, and opportunities to re-use unwanted items.**

Council also requests the paper include an analysis of how bulky collection **charges** can be lowered for residents **and the charges for disposal of domestic building waste and domestic bonded asbestos scrapped altogether, to encourage responsible disposal of such materials and reduce the financial burden to the council tax payer of dealing with the fly tipping of such material. It should also include an assessment of the affordability of providing replacement recycling boxes to residents free of charge.**”

**(iii) Raising Awareness of Myalgic Encephalomyelitis in York**

(Moved by Councillor Runciman on behalf of Councillor Cullwick, seconded by Councillor Aspden)

**Note:** Councillor Runciman sought the Council’s consent to alter the motion slightly, by inserting the words *‘to ask the Chief Executive’* after *‘Council resolves’* in the second paragraph.

“Council notes:

- That Myalgic Encephalomyelitis (M.E.) is a chronic, neurological condition that causes symptoms affecting many body systems to an estimated 250,000 people in the UK and around 17 million people worldwide.
- That many sufferers report the process of diagnosis can take many months, or even years, and that patients often highlight a lack of awareness among clinicians about the condition and possible treatments.
- That M.E remains a ‘hidden’ disease and largely remains out of the public conscience and much more is needed, both in York and across the UK,

to raise awareness of the disease and our understanding of it.

- The excellent work of the Yorkshire Fatigue Clinic in providing both assessments and vital assistance to those experiencing symptoms of M.E.
- The considerable efforts of the York M.E Community in offering a support network for those suffering from M.E in York and for also continuously working to raise awareness on the disease.

Council resolves **to ask the Chief Executive:**

- To use the Council's 'city lights' to light up landmarks such as the City Walls and West Offices on International M.E Awareness Day, due 12th May 2018.
- To initiate a communications campaign, utilising the Council's distribution and communication networks to generate awareness of M.E in York, allowing York to lead a national debate on the subject.
- That the York ME Community be invited to run an awareness raising session for all Councillors, so that they are better informed about the effects of this hidden disease."

Councillor Runciman agreed to accept an amendment put forward by Councillor D'Agorne, which was as follows:

- Under '*Council resolves*' in the second bullet point, after '*generate awareness of ME*' insert '*within the council and*'

- Under '*Council resolves*' **add** the following fourth bullet point:
  - *'That training and awareness sessions are provided for staff and partners of CYC at supervisory level and above to ensure that they are able to provide appropriate support for employees suffering from ME.'*

A vote was then taken on the original motion, as altered by Councillor D'Agorne's amendment, which was CARRIED. It was

Resolved: That the original motion, as altered by Councillor D'Agorne's amendment, be approved as set out below:

"Council notes:

- That Myalgic Encephalomyelitis (M.E.) is a chronic, neurological condition that causes symptoms affecting many body systems to an estimated 250,000 people in the UK and around 17 million people worldwide.
- That many sufferers report the process of diagnosis can take many months, or even years, and that patients often highlight a lack of awareness among clinicians about the condition and possible treatments.
- That M.E remains a 'hidden' disease and largely remains out of the public conscience and much more is needed, both in York and across the UK, to raise awareness of the disease and our understanding of it.
- The excellent work of the Yorkshire Fatigue Clinic in providing both assessments and vital assistance to those experiencing symptoms of M.E.

- The considerable efforts of the York M.E Community in offering a support network for those suffering from M.E in York and for also continuously working to raise awareness on the disease.

Council resolves to ask the Chief Executive:

- To use the Council's 'city lights' to light up landmarks such as the City Walls and West Offices on International M.E Awareness Day, due 12th May 2018.
- To initiate a communications campaign, utilising the Council's distribution and communication networks to generate awareness of M.E **within the council and** in York, allowing York to lead a national debate on the subject.
- That the York ME Community be invited to run an awareness raising session for all Councillors, so that they are better informed about the effects of this hidden disease.
- **That training and awareness sessions are provided for staff and partners of CYC at supervisory level and above to ensure that they are able to provide appropriate support for employees suffering from ME.'**

#### **(iv) Community Wealth Building**

(Proposed by Councillor D Myers, seconded by Councillor Derbyshire)

“Council recognises community wealth building as a place-based approach to economic regeneration that empowers local government and enables communities to create and

retain more wealth locally.

Council notes research by the Centre for Local Economic Strategies (CLEES), published by the Federation of Small Businesses, showing that for every pound spent with a small or medium-sized firm, 63p is re-spent locally. This figure drops to 40p for large or multinational companies.

Council resolves to request the Executive:

- commission council officers to identify York's key anchor institutions and begin discussions with them on the possibility of a city-wide approach to using procurement to spend locally wherever possible;
- commission research for York, similar to that undertaken by Joseph Rowntree Foundation and Leeds City Region, which identifies the amount of money that is removed from the local area through public sector spending on goods and services, in order to inform a wider strategic approach to community wealth building in York.

On being put to the vote, the motion was declared CARRIED and it was

Resolved: That the motion, as set out above, be approved.

#### **74. Questions to the Leader or Executive Members**

In accordance with Standing Order 20, Members were invited to question the Leader and/or the Executive Members in respect of any matters within their portfolio responsibility.

Questions were received from the floor from the following Members in relation to the subjects listed:

- (i) To Councillor Gillies, Leader:
- From Councillors Carr and S Barnes (supplementary) – reasons for reinstating two Members to Executive and the new Leader’s role in the process.
- (ii) To Councillor Aspden, Executive Member for Economic Development & Community Engagement:
- From Councillor Orrell – clarification on progress in relation to Local Plan in York in view of the UK Government’s comments.
- (iii) To Councillor Dew, Executive Member for Transport & Planning:
- From Councillor Williams – declining standards of road conditions in York and actions of current administration to tackle that problem in light of national cuts.
- (iv) To Councillor K Myers, Executive Member for Education, Children & Young People:
- From Councillors Brooks and Derbyshire (supplementary) – update on the bomb threats recently received by schools, particularly on communication and supporting schools in case of emergency;
  - From Councillor K Taylor – impact of the increased class sizes in York secondary schools on disadvantaged pupils and school staff;
  - From Councillor Crawshaw – opportunities for additional funding to close the attainment gap in York and the region.

The Leader and Executive Members responded directly to all the questions put to them, which included supplementary questions.

**75. Report of Executive Member**

Council received a written report from Councillor Waller, Executive Member for Environment. Councillor Waller moved and Councillor Aspden seconded acceptance of the report and it was

Resolved: That the report of the Executive Member for Environment be received and noted.

Members were then invited to question Councillor Waller on his report and questions were received from the floor from the following Members in relation to the subjects listed:

- Councillors Looker, Craghill (supplementary) and Warters (supplementary) – querying whether separation of recyclable material would be maintained after opening of Allerton Park, when the new lorries would be introduced to facilitate the operation and whether there were ways to improve the overall recycling system in York;
- Councillor Reid – ways for residents and businesses to get involved in the Clean Air Day 2018 in York;
- Councillor D’Agorne – timescales and resources needed to address the issues of the highway drainage blockage.

Councillor Waller responded directly to all the questions put to him, including supplementary questions.

**76. Scrutiny - Report of the Chair of the Customer and Corporate Services Scrutiny Management Committee**

Council received the report of the Chair of the Customer and Corporate Services Scrutiny Management Committee on the work of the Committee since the last report to Council in December 2017. Councillor Williams moved and Councillor Cannon seconded the acceptance of the report and it was

Resolved: That the scrutiny report be noted.

**77. Pay Policy 2018/19**

Consideration was given to a written report detailing the Council's Pay Policy Statement for 2018/19 relating to the pay of the Council's senior staff, to fulfil the requirements of Sections 38 – 43 of the Localism Act 2011. Councillor Gillies moved and Councillor Waller seconded a motion to approve the Policy Statement.

On being put to vote, the motion was declared CARRIED and it was

Resolved: (i) That the motion in respect of the Pay Policy Statement for 2018/19 be approved.

(ii) That the fact that the Annex A reflected the Chief Officer structure in existence at the time of adoption of the Policy be noted.

Reason: In order to fulfil the requirements of Sections 38 – 43 of the Localism Act 2011 for the Council to produce and publish an annual policy statement that covers a number of matters concerning the pay of the Council's senior staff, principally the Chief Officers and relationships with the pay of the rest of the workforce.

**78. Proportionality, Allocation to Seats and Appointments to the Council Structure and Outside Bodies for the Remainder of 2017-18**

Council considered a report setting out details of the proposed new arrangements in relation to a number of recent changes affecting both the political make-up of the Council and the leadership as well as membership of the Executive. The report sought formal approval for new proportionality arrangements and resulting changes to appointments, to enable the Council to run its business for the remainder of the 2017/18 Municipal Year.

Councillor Gillies moved and Councillor Waller seconded the recommendations. On being put to vote, the recommendations were declared CARRIED and it was

Resolved: (i) That the revised allocation of seats in accordance with Annex 1 of the report be approved.

(ii) That the appropriate nominations to Committees, other bodies and outside bodies as well as appointments to Chairs and Vice-Chairs, as set out in Annex B of the report, together with details of any further appointments which may be circulated prior to the meeting, be approved.

Reason: To fulfil the Council's statutory and constitutional requirements.

Cllr Barbara Boyce  
LORD MAYOR OF YORK

*[The meeting started at 6.30pm and concluded at 9.40pm]*

**City of York Council**

Resolutions and proceedings of the Meeting of the City of York Council held in The Citidal, Gillygate, York on Thursday, 17th May, 2018, starting at 6.30 pm

**Present:** The Lord Mayor (Cllr Barbara Boyce) in the Chair, and the following Councillors:

Acomb Ward	Bishopthorpe Ward
K Myers S Barnes	Galvin
Clifton Ward	Copmanthorpe Ward
D Myers Wells	Carr
Dringhouses & Woodthorpe Ward	Fishergate Ward
Fenton Mason Reid	D'Agorne D Taylor
Fulford and Heslington Ward	Guildhall Ward
Aspden	Craghill Flinders Looker
Haxby & Wigginton Ward	Heworth Ward
Cuthbertson Richardson	Boyce Funnell Williams
Heworth Without Ward	Holgate Ward
Ayre	Cannon Derbyshire K Taylor

Hull Road Ward

N Barnes  
Pavlovic  
Shepherd

Huntington and New Earswick  
Ward

Cullwick  
Orrell  
Runciman

Micklegate Ward

Crawshaw  
Hayes  
Kramm

Osbalwick and Derwent Ward

Brooks  
Warters

Rawcliffe and Clifton Without Ward

Dew  
Lisle

Rural West York Ward

Gillies  
Steward

Strensall Ward

Doughty  
Douglas

Westfield Ward

Jackson  
Waller

Wheldrake Ward

Mercer

Apologies for absence were received from Councillors Gates,  
Rawlings and Hunter

**79. Declarations of Interest**

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda.

Councillor Flinders declared a personal and prejudicial interest in Agenda Item 3 (City of York Local Plan – Submission) insofar as any references were made to York Central, as an employee of Network Rail, and undertook not to participate in any discussion relating to York Central.

**80. Public Participation**

It was reported that there had been one registration to speak under the Council's public participation scheme.

Honorary Alderman Brian Watson expressed his views on the Local Plan Submission and a number of other aspects of planning in York, including lack of affordable housing, the decline of retail in the city centre, student housing and the Community Stadium.

**81. City of York Local Plan - Submission**

Cllr Gillies moved, and Cllr Aspden seconded, the following recommendations made by the Executive at their meeting on 8 May on the City of York Submission Draft Local Plan (Publication Draft), as contained in the report at Item 3 on the agenda:

“Recommended: (i) That Council approve the Submission Draft Local Plan (Publication Draft), as attached at Annex A to the report, the Policies Map as attached at Annex B to the report, and the Schedule of minor modifications as attached at Annex G to the report, for submission to the Secretary of State for examination.

Reason: So that an NPPF compliant Local Plan can be progressed in accordance with the council's Local Development Scheme.

- (ii) That authority be delegated to the Director of Economy and Place, in consultation with the Executive Leader and the Executive Member for Economic Development and Community Engagement, to make non-substantive editorial changes to the Submission Draft and other supporting documents submitted alongside the Plan.

Reason: So that an NPPF compliant Local Plan can be progressed.

- (iii) That the Director of Economy and Place be authorised to ask the examining Inspector to recommend modifications where necessary under Section 20(7C) of the Planning and Compulsory Purchase Act 2004.

Reason: So that an NPPF compliant Local Plan can be progressed.

- (iv) That the Director of Economy and Place, in consultation with the Executive Leader and the Executive Member for Economic Development and Community Engagement, be authorised to agree any further or revised responses, or proposed changes, during the examination process, prior to consultation and a final decision on adoption.

Reason: So that an NPPF compliant Local Plan can be progressed.”

During a full debate, Members expressed views both for and against the draft plan. Broadly speaking, those in favour considered it a sound and balanced plan which, although not perfect, was preferable to having a solution imposed by the government, while those against considered it unsound on the grounds that it did not address a lack of affordable housing in the city or provide an adequate infrastructure for development.

In accordance with Standing Order 34.1, a named vote was then taken of those Members present, with the following result:

<b>For</b>	<b>Against</b>	<b>Abstained</b>
Cllr Aspden	Cllr N Barnes	Cllr Craghill
Cllr Ayre	Cllr S Barnes	Cllr D'Agorne
Cllr Brooks	Cllr Cannon	Cllr Hayes
Cllr Carr	Cllr Crawshaw	Cllr Kramm
Cllr Cullwick	Cllr Derbyshire	Cllr D Taylor
Cllr Cuthbertson	Cllr Flinders	Cllr Boyce (Lord Mayor)
Cllr Dew	Cllr Funnell	
Cllr Doughty	Cllr Looker	
Cllr Douglas	Cllr D Myers	
Cllr Fenton	Cllr Pavlovic	
Cllr Galvin	Cllr Shepherd	
Cllr Gillies	Cllr K Taylor	
Cllr Jackson	Cllr Warters	
Cllr Lisle	Cllr Wells	
Cllr Mason	Cllr Williams	
Cllr Mercer		
Cllr K Myers		
Cllr Orrell		
Cllr Reid		
Cllr Richardson		
Cllr Runciman		
Cllr Steward		
Cllr Waller		
<b>23</b>	<b>15</b>	<b>6</b>

The recommendations were therefore declared CARRIED and it was

Resolved: That the above recommendations in respect of the City of York Submission Draft Local Plan (Publication Draft) be approved.

Cllr Barbara Boyce  
LORD MAYOR OF YORK

*[The meeting started at 6.30 pm and concluded at 8.00 pm]*

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**City of York Council**

Resolutions and proceedings of the Meeting of the City of York Council held at the Merchant Adventurers' Hall, Fossgate, York on Thursday, 24th May, 2018, starting at 11.00 am

**Present:** The Lord Mayor Cllr Barbara Boyce in the Chair during the first part of the meeting; the Lord Mayor Councillor Keith Orrell in the Chair during the second part of the meeting and the following Councillors:

Acomb Ward	Bishopthorpe Ward
K Myers S Barnes	Galvin
Clifton Ward	Copmanthorpe Ward
D Myers Wells	
Dringhouses & Woodthorpe Ward	Fishergate Ward
Fenton Mason Reid	D'Agorne Taylor
Fulford and Heslington Ward	Guildhall Ward
Aspden	Craghill Flinders Looker
Haxby & Wigginton Ward	Heworth Ward
Cuthbertson Richardson	Boyce Funnell Williams
Heworth Without Ward	Holgate Ward
Ayre	Cannon Derbyshire

Hull Road Ward

N Barnes  
Pavlovic  
Shepherd

Huntington and New Earswick  
Ward

Cullwick  
Orrell  
Runciman

Micklegate Ward

Crawshaw  
Hayes  
Kramm

Osbalwick and Derwent Ward

Brooks  
Warters

Rawcliffe and Clifton Without Ward

Dew  
Lisle  
Rawlings

Rural West York Ward

Gillies  
Steward

Strensall Ward

Doughty  
Douglas

Westfield Ward

Jackson  
Waller

Wheldrake Ward

Mercer

Also in attendance, Hon. Alderman Keith Wood, David Wilde, Susan Galloway, Madeleine Kirk, Richard Watson, Irene Waudby, David Horton, Ken King and Brian WJE Watson.

Apologies were received from Councillors Carr, Gates and Taylor.

**1. Declarations of Interest**

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda. None were declared.

**2. Appointment of Lord Mayor**

Councillor Carol Runciman moved and Councillor Stewart Rawlings seconded and the Council unanimously

Resolved: That Councillor Keith Orrell be elected Lord Mayor of the City of York for the ensuing municipal year.

**3. Qualification of Lord Mayor**

Councillor Keith Orrell signified Acceptance of the Office of the Lord Mayor of the City of York, subscribed the Declaration of such acceptance and took the Oath of Allegiance prescribed by the law in that behalf.

**4. Appointment of Sheriff**

Councillor Keith Aspden moved and Councillor Janet Looker seconded and the Council unanimously

Resolved: That Mrs Verna Campbell be appointed Sheriff of the City of York for the ensuing municipal year.

**5. Qualification of Sheriff**

Mrs Verna Campbell made and subscribed the Declaration of Acceptance of Office of Sheriff for the City of York Council and took the Oath of Allegiance prescribed by law in that behalf.

**6. Appointment of Deputy Lord Mayor**

Councillor Keith Orrell as Lord Mayor moved and Councillor Ian Gillies seconded and the Council unanimously

Resolved: That Councillor Barbara Boyce be appointed Deputy Lord Mayor for the ensuing municipal year.

**7. Qualification of Deputy Lord Mayor**

Councillor Barbara Boyce made and subscribed the Declaration of Acceptance of Office of Deputy Lord Mayor of the City of York and took the Affirmation of Allegiance prescribed by law.

**8. Lord Mayor's Chaplain**

The Lord Mayor advised Council that he had appointed Reverend and Councillor Chris Cullwick to serve as Lord Mayor's Chaplain during his year of office and expressed thanks to him for undertaking that office.

**9. Sheriff's Humanist Celebrant and Under Sheriff**

The Sheriff advised Council that she had appointed Sue Humphries to serve as her Humanist Celebrant and Honorary Alderman Richard Watson to serve as Under Sheriff during her year of office and expressed her thanks to them for undertaking these services to the City.

**10. Vote of Thanks to Outgoing Lord Mayor and Lady Mayoress**

Councillor Johnny Hayes moved and Councillor Dafydd Williams seconded and Council unanimously

Resolved: That the Council express its sincere thanks to the outgoing Lord Mayor and Lady Mayoress for their services to the city during the past municipal year

**11. Vote of Thanks to Outgoing Sheriff and Sheriff's Consort**

Councillor Stuart Barnes moved and Councillor Andy D'Agorne seconded and the Council unanimously

Resolved: That the Council expressed its sincere thanks to the outgoing Sheriff and Sheriff's Consort for their services to the city during the past municipal year.

**12. Formal Business of Council - Allocation to Seats and Appointments to the Council Structure and Other Bodies for 2018/19 and Allocation of Motions**

With reference to the recommendations contained at paragraph 18 of the report at page 7 of the Council papers, Councillor Ian Gillies moved the recommendations, which were seconded by Councillor Andrew Waller, namely the allocation of places and Councillors to Committees and other bodies for 2018/19 as shown in the republished papers circulated at the meeting, as well as the proposed allocation of motions for consideration at Ordinary Full Council meetings for the 2018/19 municipal year.

It was then:

Resolved: That Council;

- I. Agrees the allocation of seats in accordance with Annex A circulated at the meeting and republished online
- II. Approves the nominations to Committees, other bodies and outside bodies, including the appointment of Chairs and Vice-Chairs to committees, at Annex B, as circulated at the meeting and set out online in the republished papers for the meeting
- III. Approve the proposed allocation of motions for consideration at Ordinary Full Council meetings for the duration of the 2018/19 Municipal Year, at Annex C to the report.

Reason: To fulfil the Council's statutory requirements.

Cllr Keith Orrell

Lord Mayor of York

[The meeting started at 11.00 am and concluded at 12.05 pm]

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**Report of the Executive Leader****19 July 2018****Channel 4**

Council may remember our Conservative Motion a year ago regarding bringing Channel 4 to Yorkshire. Channel 4 has now confirmed that it is looking to re-locate part of its operation to a regional location. The Chief Executive and I have recently met with Channel 4 representatives as part of the Leeds City Region, which Channel 4 is considering, along with Birmingham, Manchester, Glasgow and possibly Bristol.

Channel 4 confirmed it needed an area with a large and diverse population and was impressed with what it saw in Yorkshire. It helped that we could talk about York and the work that was taking place between Channel 4 and the University and Screen Yorkshire. I do believe York is a strong contender for one of the hub locations, but we now wait for a decision, as any change in location would need to be financially viable for Channel 4.

**Devolution**

I have had meetings with the Leaders of Leeds and Bradford regarding devolution. The position of the Yorkshire Leaders, including myself, remains “One Yorkshire”.

However, speaking to the North Yorkshire Leaders at a meeting last Friday, they want to have an equal vote for all councils for this to progress and personally I cannot see the likes of Leeds and Bradford agreeing to have the same voting powers as Ryedale and Richmond.

Kevin Hollinrake MP, who attended the meeting, has suggested a York City Region which would embrace North and East Yorkshire together with York and Hull as a possible ‘Plan B’, which gained a mixed reception. So devolution talks remain, as ever, ongoing.

James Brokenshire, the Secretary of State at D.C.L.G. has decided that there will be no “Yorkshire Deal” without the Sheffield Region. This position will be discussed at the Yorkshire Leaders meeting which is due to take place later this week.

## **Transport for the North**

I attended a Transport for the North meeting in Manchester, which is becoming west of Pennines focused , mainly through the power of the Mayors of Manchester and Liverpool. Rail disruption was the main focus of discussions and Transport Minister Jo Johnson attended to discuss compensation issues. Although York has missed the major problems that Cumbria and Blackpool have had there have been knock-on delays for many passengers entering and leaving York.

I was also elected Vice-Chair of the Board at that meeting, I intend to use this position to speak up for York and authorities east of the Pennines.

## **East Coast Rail Association**

I chaired a meeting of the newly formed East Cost Rail Association. I can confirm that at this time they have no plans to move their headquarters away from York, but this is something we need to monitor and keep pressure on.

## **Bootham Park Hospital**

A meeting has now taken place between CYC and York District Hospital regarding the sale of Bootham Park. NHS Property Services want to sell the property for a significant sum and will not discuss the matter with either party. Rachel Maskell MP has secured a meeting with a minister to move it forward which we will attend, and the York Outer M.P. Julian Sturdy has raised the intransigence of NHS Property Services during a debate in the House.

## **Housing Delivery Programme**

At last Thursday's Executive we endorsed our plan to move forward with our administration's proposal to take a lead in developing mixed tenure affordable housing on council owned land at city central sites. This is a project very close to my own heart and we have chosen a pathway which we believe will deliver these much needed homes as rapidly as possible.

I know that there has been some disquiet that in the first instance we will be developing these houses via the Housing Revenue Account rather than through a separate development company. The reasons why the administration was advised to do so were set out in detail last week. What is important to this administration is that we have been assured that this is the best and most efficient way for the council to play an innovative role in going forward to meet the housing needs of a broader range of York residents.

### **General**

With the submission of the Local Plan, the progress of Castle Piccadilly, York Central, the Community Stadium, Burnholme and other initiatives, we are entering an exciting time for our City. We do have issues such as the empty shops in Coney Street, although our occupancy rate is higher than many other cities, and we will continue to work with landlords and agents towards reversing the trend, although many of the solutions are out of our hands.

### **Barry Dodd**

It was with great sadness that we learned of the death of the Lord Lieutenant of North Yorkshire, and former Chair of the L.E.P. Barry Dodd in a helicopter accident. Barry was a good friend to the City of York, and his presence and advice will be sorely missed by many.

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City of York Council

Extract from Committee Minutes

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Meeting	Executive
Date	21 June 2018
Present	Councillors Gillies (Chair), Aspden, Ayre, Dew, Douglas, K Myers and Waller
Apologies	Councillor Runciman
In Attendance	Councillors D'Agorne and S Barnes

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## Part B - Matters Referred to Council

### 180. Capital Programme Outturn 2017/18 and Revisions to the 2018/19 - 2022/23 Programme

*[See also under Part A]*

The Corporate Director of Customer & Corporate Services (Deputy Chief Executive) presented a report which set out the out-turn position on the council's capital budget for the 2017/18 financial year and the re-stated programme for 2018/19 to 2022/23.

An out-turn of £70.809m was reported on the approved 2017/18 budget of £88.586m; a net variation of £17.777m. This comprised requests to re-profile £20.514m to future years and adjustments of £2.767m to schemes in 2017/18. However, the overall programme continued to operate within budget.

The level of re-profiling reflected the scale of the programme, which contained a number of major schemes. Variations and re-profiling requests under each portfolio area were set out in paragraphs 11 to 73 of the report and in Annex A. Details of the 2018/19 – 2022/23 programme, updated to reflect these changes, were provided in paragraph 77 and in Annex A.

**Recommended:** That Council approve the re-stated 2018/19 to 2022/23 capital programme of £302.185m, as summarised in Table 3 at paragraph 77 of the report and detailed in Annex A.

**Reason:** To enable the effective management and monitoring of the council's capital programme.

Cllr I Gillies, Chair

[The meeting started at 5.30 pm and finished at 7.10 pm].

## Report of the Deputy Leader of the Council

**Cllr Andrew Waller**

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### **West Yorkshire Combined Authority Meetings:**

Since my last report in March 2018, a number of meetings have taken place of the West Yorkshire Combined Authority, of which York is a member:

#### **5<sup>th</sup> April:**

The Authority considered a number of reports including ‘Embedding Growth across the City Region.’ This reviewed current schemes, including York’s support for financial resilience and inclusion for people in areas of the city ranked amongst the most deprived nationally. This will be developed into a policy to cover the whole combined authority area.

The meeting also considered the draft Contract for Funding between the EIB (European Investment Bank) and the West Yorkshire Combined Authority. This sought approval for the signing of the EIB Contract, with a view to progressing it through decision point 5 - all final approvals were delegated to the Combined Authority’s Managing Director.

It was reported that the Green Economy Panel had welcomed the offer of funding from the EIB. The LEP Board had considered the report at its meeting on 27 March 2018 and recommended that the Combined Authority sign the contract and proceed to establishing the Accelerator by September 2018.

#### **10<sup>th</sup> May:**

The meeting discussed the ‘Transforming Cities Fund’ application from the Leeds City Region. As part of this, the Leeds City Region HS2 Connectivity Strategy was considered to provide a strong fit with the objectives of the DfT guidance. The total funding was for £1.7 billion, as announced in the November 2017 budget, but £840 million was made available for competitive bid to non-Mayoral areas.

**28<sup>th</sup> June:**

The meeting considered the committee appointments for the subsequent year, updates to governance policies.

It has been important to ensure that there is combined support for York Station improvements in the light of considerable attention given to Leeds Station, as part of the HS2, Northern Powerhouse Rail, and other enhancements to the rail network. Whilst the frontage of the station will be receiving WYCA funding, the actual station itself is in need of a similar upgrade to make it more accessible to passengers, and to cope with increasing number of users.

**Leeds City Region LEP Meeting, 13<sup>th</sup> June:**

At this meeting the Governance policies were updated.

These have covered the investment decisions on the roundabouts on the Outer Ring Road, of which there is a requirement to demonstrate improvements to sustainable transport.

Train links have been discussed following the failure of the East Coast Mainline Franchise, and I have ensured that the authority has written to ask for the protection of the jobs within the city. Equally, the difficulties relating to the timetable problems for Northern Rail.

The next meeting of the LEP Board will be on 20th September.

**Minerals and Waste Strategy:**

The development of the 500m protection policy – the Inspector has been minded to agree the 500m zone, along with the protection of the land which provides the historic setting for the City of York.

There was a public session on April 13<sup>th</sup> specifically to consider these matters. I have written to the Minister to request that the city be able to decide for itself, following recent Government statements about access to land for fracking.

**Community Centres:**

Plans for the replacement Burton Stone Lane Community Centre have progressed with the granting of planning permission. The new centre will be able to provide the space for local support groups to tackle isolation, and provide early advice and support.

The progress that has been made with the Hubs at two of our community centres demonstrates the range of health, housing, benefits and job advice which can be given within a community setting. This is a tribute to the dedication of officers in running the sessions for long enough to build up a sense of trust with residents. This has previously been identified by LCR LEP as examples of the engagement by York in early intervention. The outcomes of these sessions are being compiled for peer review.

**Clean Air Day:**

Clean Air Day was held on the 21<sup>st</sup> June saw a wide range of activities held across the city. I would like to thank officers, councillors, volunteer residents, and partner organisations who helped to promote the message on the day. Improving air quality will be enhanced with the switching of power from old diesel to electric and hybrid vehicles.

The day also saw the launch of the consultation on the Clean Air Zone, which would be the first one set up by a council voluntarily. In the meantime, getting the message across with the need to cut down idling of engines will be important, and considerable attention was made to this.

**Investment in Street services:**

The Executive has approved the reinvestment of the underspend from the 2017/17 year into street level services. This will:

- Create a new work programme for footpath repairs across the city.
- Establish an additional team to carry out pothole maintenance.

- Provide new resources for enforcement teams to control dangerous parking, with a special focus on improving safety around schools.
- Allow residents who have had recycling boxes damaged or stolen to claim two free boxes per year.
- Use the Economic Infrastructure Fund to support high street shopping in Haxby and Acomb.
- Create a fund to support voluntary and community groups who wish to develop innovative ideas on improve and preserve our green spaces.

### **Waste and Recycling:**

I have met with regularly with officers to ensure that mitigating steps have been taken to address the HGV driver shortage, which has had a considerable impact on the collection of bins in the city. A clear policy of prioritising the collection of grey bins/black sacks and recycling boxes was established.

There is ongoing work to redress the situation and to provide more resilience in the service going forward. I would like to thank staff who put in a considerable amount of effort by working additional hours, particularly in the recent high temperatures, to address the backlog.

**Report of the Executive Member for Adult Social Care and Health -  
Cllr Carol Runciman**

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**Older Persons Accommodation Programme:**

Our plans to address the needs of York's ageing population through the delivery of the Older Persons Accommodation Programme remain on target. It is important to note, York is facing a significant demographic challenge with the increase in older people (over 85 years old) living in the city expected to grow by two fifths between 2017 and 2025.

The closure of Morrell House has been approved by the Executive and its residents have been successfully relocated to more suitable accommodation, marking the completion of the first phase in the programme.

The second phase is now underway, and this element of the programme will focus on supporting older residents to remain independent in their homes, whilst simultaneously providing extra care accommodation to support those people who cannot remain in their homes and require extra support.

More recently, permission was granted by Area Planning Committee for 33 new Extra Care apartments at Marjorie Waite Court. Officers will now look to appoint a builder to undertake the work, with work expected to begin in by October 2018 and be completed by the end of 2019.

**Mental Health:**

I am pleased to report that The Haven @30 Clarence Street continues to be successful in providing welcoming, safe, supportive and non-clinical services to those struggling with mental health. The centre originally provided several small services since 2017, but because of our efforts to better coordinate health, social care and mental health provision in the city, it will continue to provide out of hours mental health support.

In addition to 30 Clarence Street, plans have been approved for a new mental health facility on Haxby Road. Initial plans for the Haxby Road site indicate that the new purpose-built facility is expected to be completed in 2019, providing an extra 72 beds to the city's overall provision.

The last few months have seen several important events regarding suicide prevention take place and I, along with many other Councillors and officers, have been pleased to attend both the Suicide Prevention Workshops and Suicide Prevention Conference. The resulting conversations will feed into the Council's new mental health strategy and future service provision.

Lastly, discussion about CAMHS and children's mental health continue to take place with the Council's health partners. The focus of discussions has centred on service support for those children transitioning from children services, to adult services. The development of a centre for excellence for children with complex needs will enable more children and families to have better more local support and ease the transition phase.

### **Community Services:**

A great deal of work has taken place to decentralise some health services and instead, base them in the communities they serve.

Local Area Co-ordinators have been established in some areas to ensure work is delivered effectively across wards, with minimal duplication. The Local Area Co-ordinators will also work to liaise with community groups and develop a local network of assets, which will be used to improve health outcomes and communication of information in a specific area of the city.

Talking Points are another new service which have been created to improve health services in specific communities. The Talking Points provide residents earlier access to adult social care staff, closer to where they live. As a result, residents who have used the service have been able to access information, advice and support from adult social care

staff, as well as find out more about local activities, support and resources. One Talking Point has been established at Lidgett Grove Methodist Church and another has recently opened in Oaken Grove Community centre..

A number of local ward budget projects have also taken place to alleviate loneliness and social isolation and this wise investment of ward committee funding in most certainly welcomed. For any wards wishing to invest in such projects for their communities, please contact myself or the Adult Social Care team to see what can be done.

### **Working with our local health services:**

The Council continues to work in partnerships with its partners and good progress has been made with TEWV, Hospital Trust, the CCG and GPs to provide support for local GP surgeries and invest in social prescribing.

Partners reported that the work between the Council and TEWV to support rehab and recovery work has been progressing and due to its success, the Police are now linking with the services to ensure multi-agency responses to complicated cases, such as street triage, which was subject to NY wide quality improvement work.

It was also agreed that the Council and the CCG should enter into further joint commissioning arrangements, with the aim of increasing investment in early intervention and social prescribing - particularly in York's voluntary and community sector.

There has been a recent appointment of a Assistant Director for Joint Commissioning, jointly funded by both the Council and the CCG, which will help bring the work of the two services together.

### **Work with Third Sector partners:**

Thanks to the support of Council and the York ME Association, Clifford's Tower was lit blue to raise awareness of ME during ME Awareness Week. The Council's communications team also supported this by promoting the work of the York Fatigue Clinic and signposting where

residents should go if they suffer from symptoms of ME. Later this year, training on ME awareness will be offered to both Members and officers.

Similarly, at the end of June, the Council supported the MND association by lighting Clifford's Tower orange and blue on Global MND Awareness Day.

The Council continues to work closely with CVS, CAY and Healthwatch, particularly in supporting all organisations to train and retain volunteers who are crucial to their services.

### **Health & Well-Being Board:**

There have been a number of changes to the Health & Well-Being Board, in order to facilitate greater opportunities for discussion by all partners at the tables. This includes working groups and workshops to focus on specific issues.

Under the Health and Wellbeing Board, strategies and structures have been developed to drive the city's new approach to mental health, autism, and learning disability. This includes the creation of new multi-agency partnership groups for learning disability and mental health. It also includes dedicated age strategies for mental health and Autism. A similar approach is currently being progressed in respect of Learning Disabilities.

Following a student health needs assessment in 2017, the Health & Well-Being Board has worked to support Higher York the creation of a local Student Health & Well-Being Network. The Network, which will now report to the Health & Well-Being Board annually, will develop a co-ordinated response to the student health needs assessment findings and to support student health and wellbeing within the City of York. As a result, an action plan has now been created to raise the profile of student health in the City and ensure training is delivered to University Staff regarding issues such as mental health.

**Developments:**

Considerable progress is continuing to be made on the Burnholme College Site and we are proposing a programme of activities which will attract a wide range of users of all ages and abilities to the site. Through the GP exercise referral programme, we will encourage structured activities for all ages, including reaching programmes out to older people, families and those with medical conditions to encourage them to be more active.

The planning application for the former Lowfield School site is due to come to planning shortly, as part of the wider Housing Delivery Programme. If approved, the site will deliver new bungalows and flats for older people, plus a new care home, as part of our ambitious Older Persons Accommodation Programme.

Early discussions regarding the Bootham Park site have taken place with regards to retaining the facility for the health economy, rather than being sold for private sector housing. This conversation has only just begun and therefore, all proposals and intentions for the site are in very early stages. We will continue to discuss all options for the site with the wide range of partners involved.

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## **Report of the Chair of Customer & Corporate Services Scrutiny Management Committee**

**19 July 2018**

1. This report is submitted by the Chair of Customer & Corporate Services Scrutiny Management Committee (CSMC), in accordance with the constitutional requirements set out in Standing order 8.3 (m) to update Council on scrutiny work and to set out any recommendations such as may be made to Council in relation to that work. It includes, at Annex 1, the Annual Scrutiny Report 2017-18 which was approved by CSMC in June 2018. The recommendation from CSMC in respect of the Annual Report is attached at Annex 2.

### **Finance and Performance**

2. Since the last report to Council on 22 March 2018, the Customer and Corporate Services Scrutiny Management Committee (CSMC), and the Children, Education and Communities Policy and Scrutiny Committee have both received their End of Year Finance and Performance Monitoring Reports. CSMC also received their 3<sup>rd</sup> Quarter Monitoring Report at a re-arranged meeting in April 2018. The Health, Housing and Adult Social Care Policy and Scrutiny Committee and the Economy and Place Scrutiny Committee are due to consider their End of Year Reports later this month. Finance and Performance reports are not within the remit of the Economy & Place Policy Development Committee.

### **Attendance of Executive Members**

3. The Executive Leader (Finance and Performance) attended the June meeting of CSMC to outline to Members his priorities and challenges for 2018-19; the Children, Education and Communities Policy and Scrutiny Committee welcomed the Executive Member for Education, Children & Young People to their meeting in June and the Executive Members for Culture Leisure and Tourism and Community Engagement to a meeting earlier this month. The Executive Member for Economic Development and Community Engagement attended meetings of both the Economy and Place Policy Development Committee and the Economy and Place Scrutiny Committee in June while the Executive Members for Transport and Planning and for Environment attended a meeting of the Economy and Place Policy Development Committee earlier this month. Those same two Executive Members are due to attend a meeting of the Economy and Place Scrutiny Committee later this month. Finally, the Executive Member for Housing and Safer Neighbourhoods attended a

meeting of the Health, Housing and Adult Social Care Policy and Scrutiny Committee in June and the Executive Member for Health and Adult Social Care is due to attend a meeting of the same committee later this month.

### **Pre-Decision Call-Ins**

4. CSMC has considered one Pre-Decision Call-in since the last report to Council. In April, the Committee considered the removal of Parliament Street Fountain and St Sampson's Square toilets and agreed there were no grounds to make any specific recommendations prior to a decision being made by the Executive Member for Transport and Planning.
5. The Children, Education and Communities Policy and Scrutiny Committee has considered two Pre-decision Call-Ins. In May the Committee considered a Review of Play, Policy, Playground Investment and Maintenance and in June the Arboricultural Policy for the Management of Public Trees and Woodlands. In both cases Members resolved that comments and recommendations made at the meeting be passed on to the Executive Member for consideration prior to a decision being taken.

### **Post-Decision Call-Ins**

6. In April CSMC considered the called-in item – Review of the Evidence Base Supporting the Case for the Extension of Licensing of Houses in Multiple Occupation (HMO) across the city. The Committee decided that there were no grounds to make specific recommendations to the Executive and the original decision was confirmed.

## **Customer & Corporate Services Scrutiny Management Committee**

### Petitions

7. At each of its meetings, this Committee continues to receive its standing report on Council petitions providing details of new petitions received by the Council and the appropriate course of action.

### Scrutiny Work

8. The Customer and Corporate Services Scrutiny Management Committee has met three times since the last report to Council. The March meeting of CSMC was deferred due to business scheduled for the meeting not being available on time, but in April the Committee considered a further

update report on Section 106 Agreements, including the implementation of the planning mitigation measures secured by these agreements.

9. In June the Committee received an update on the implementation of the changes to the Council's Scrutiny Committee structure and agreed to form a Task Group to review how the scrutiny function moves forward for the next administration. Members also considered a six-monthly review of the One Planet York Strategy, a report on the Corporate Approach to Social Values and endorsed the Draft Annual Scrutiny Report.
10. In July Members considered an Update Report on the Implementation of Recommendations from the Electoral Arrangements Scrutiny Review and an Update Report on the Attendance and Wellbeing Project (Sickness Absence). They also received a presentation on Delivery of the ICT Strategy.

### **Health, Housing & Adult Social Care Policy & Scrutiny Committee**

11. The Health, Housing & Adult Social Care Policy & Scrutiny Committee has held four meetings since the last report to Council. In March the Committee received a report from York Teaching Hospital NHS Foundation Trust on the results of its latest Care Quality Commission inspection and a report on the increased number of mental health crisis calls being handled by North Yorkshire Police. The committee also received representatives from the Priory Medical Group over proposals to relocate three GP practices to the proposed Burnholme Health Centre.
12. In April Members considered an Update Report on the Homeless Strategy and a report on actions against Community Safety Plan Targets, while in May the Committee considered the Homeless Strategy Annual Review a the six-monthly performance update from Healthwatch York.
13. In June Members were presented with the full business case for the new mental health hospital in York and its progress to date and considered a report on Patient Transport Services for York. They also received representatives from Unity Health over difficulties patients are facing contacting the practice. Finally, the Committee considered a Scoping Report on Commissioned Substance Misuse Services and formed a Task Group to undertake a scrutiny examination.
14. Since the restructure of scrutiny committees to align with directorates and the addition of housing matters to this Committee's work load, a number of reports previously considered at meetings of the former Health and Adult Social Care Policy and Scrutiny Committee are now

dealt with via email and are only brought to Committee if Members raise any concerns.

### **Children, Education & Communities Policy & Scrutiny Committee**

15. This Committee has met four times since the last report to Council. In March they welcomed the Chair of York@Large, who reported on the work of the organisation since April 2017, and considered Bi-Annual Update Reports from York Safeguarding Board and from York Learning Services. Members also received a presentation on Library Consultation.
16. In May the Committee received the Bi-Annual Report from Explore York Libraries and Archives Mutual Ltd, including a Comprehensive Statement of Need, the Annual Report and Review of York Schools' Agreed Syllabus from SACRE (Standing Advisory Committee on RE), and the Annual Report from Make It York.
17. In June the Committee received Bi-Annual Update Reports from York Theatre Royal and on the Service Level Agreement from York CVS. Members also received an Update Report on the impact on schools in York following the introduction of Universal Infant Free School Meals.
18. Finally, in July Members considered Bi-Annual Update Reports on York Museums Trust's Partnership Delivery Plan and on Safeguarding and Looked After Children and an Update Report on the Development of a Cultural Strategy for York.

### **Economy and Place Policy Development Committee**

19. Since the last report to Council, this Committee has met three times. In March Members considered a report on the Council's Asset Management Strategy and received a presentation on CYC's current Cycling Strategy and Requirements for a Local Cycling and Walking Infrastructure Plan. They also considered a Briefing Update on York's Creative Industries Sector.
20. In June the Committee received an Update Report on the city's Draft Creative Industries Strategy and a Feasibility Report on a Resident Parking scrutiny topic while in July they received a presentation on the Progress of the Economic Strategy and an update of the Local Industrial Strategy.
21. In addition the Committee has held two informal meetings to discuss the renewal of the Council's contract with make It York.

### **Economy and Place Scrutiny Committee**

22. This committee has met twice since the last report to Council. In May the Committee considered their Bi-Annual Update Report from the Managing Director of Make It York and an Update Report from the Executive Director of York Business Improvement District (BID).
23. In June the Committee received a presentation on the implementation of the current Economic Strategy and an Update Report on the Effectiveness of Green Waste Collections.

### **Report Recommendation**

24. Members are recommended to:
  - i. Note this report;
  - ii Approve/endorse the Annual Report attached at Annex 1, in line with the recommendation of CSMC from its meeting on 11 June, as shown in Annex 2.

Reason: To comply with the Council's constitutional requirements

### **Annexes:**

Annex 1 - Annual Scrutiny Report 2017-18

Annex 2 - Part B minute from the Customer & Corporate Services Scrutiny Management Committee meeting held on 11 June 2018.

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## Customer & Corporate Services Scrutiny Management Committee

11 June 2018

Report of the Assistant Director of Legal and Governance

### Annual Scrutiny Report 2017-18

#### Summary

1. This Annual Scrutiny Report summarises the work of the various Committees for the municipal year June 2017 – May 2018, and asks Members to agree the report prior to its presentation to Council in July 2018.

#### Background

2. This committee is charged with monitoring overall performance in relation to scrutiny work and providing an Annual Report to Full Council. The last Annual Report for the period June 2016 – May 2017 was presented to this Committee on 12 June 2017 and to Council on 20 July 2017.

#### Consultation

3. Consultation was not required for the production of this Annual Report. However, consultation is an important element of scrutiny and is regularly carried out in support of all scrutiny reviews.
4. The final reports produced for each of the reviews completed during the period June 2017 – May 2018 detail all of the work undertaken, including any consultation carried out. Those final reports and all supporting information can be viewed in full at:

<http://modgov.york.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13029&path=13028>

#### Scrutiny Reviews in 2017-18

5. In the last municipal year Members of the **Customer & Corporate Services Scrutiny Management Committee (CSMC)** completed one scrutiny review.

6. Electoral Arrangements.

This review began in July 2016 following CSMC's consideration of an overview report on electoral arrangements, and while Members acknowledged that overall the current arrangements in York were working effectively, they agreed to carry out a scrutiny review to examine ways of maximising the number of people eligible to vote and improving the performance of the count while maintaining a high standard of accuracy. Over a series of meetings the Task Group considered a number of issues including the impact of Individual Electoral Arrangements; creative solutions to improving performance at the count; the requirements of the Higher Education and Research Bill which allows the Electoral Services manager to reach a data sharing agreement with York's two universities; and further exploring the availability of larger venues in the city to improve performance at the count. The Task Group also met the Electoral Commission Regional manager and the Electoral Services Manager from Sheffield City Council to help further inform their deliberations. The draft final report was considered by CSMC in November 2017 when Members made three additional recommendations around review of count procedures; review of resources available and examination of targeted response times for the receipt of postal votes, before the final report and review recommendations were submitted to the Returning Officer.

7. The **Economy & Place Policy Development Committee** carried out two reviews during 2017-18.

8. Impact of the Arts and Culture Sectors on the Economy of York.

In July 2016 the former Economic Development & Transport Policy and Scrutiny Committee agreed to carry out a review on the impact of the arts and culture sectors on the economy of York, with the aim of understanding the value and impact of the arts and culture sectors on York's economy and identifying how their impact could be increased and additional high-value jobs might be created in the city. The objectives were to promote cultural amenities in the city for the purpose of attracting economic investment, leading to an increase in high-value jobs and the retention of high-quality employees; examine the City Council's role within those sectors and assess what further interventions the Council could undertake to support those sectors, and to identify ways to facilitate more and better joint working among cultural organisations. The review continued into the 2017/18 municipal year during which time, the Task Group consulted widely with leading arts and culture organisations, and the business community. In January 2018 the final report arising from the review was presented to the Executive, with a number of key recommendations e.g. the Council should demonstrate its commitment to

the city's cultural sector by progressing the development and promotion of a clearly defined Cultural Strategy with the Cultural Leaders Group, with the Council showing leadership in its creation and adoption; and as part of renewing MIY's Service Level Agreement, the Council should clarify the role of Make It York in supporting York's cultural sector and offer etc.

9. Renewal of Make it York's Service Level Agreement

In January 2018 the Committee received an overview of the issues around the renewal of Make it York's Service Level Agreement (SLA). Using the information learnt through their Arts, Culture & Economy Review, they went on to hold a number of additional meetings to identify the appropriate principles and priorities that would inform the drafting of a new SLA for Make it York.

10. The **Economy and Place Scrutiny Committee** did not carry out any reviews during the municipal year, and instead focussed their time on their overview work listed below in paragraph 21.

11. The **Health, Housing & Adult Social Care Policy & Scrutiny Committee** was involved in one review during 2017-18.

12. NHS Engagement Scrutiny Review

In June 2017 the Health, Housing and Adult Social Care Policy and Scrutiny Committee agreed to undertake a review aimed at improving engagement with NHS organisations. A Task Group appointed to carry out this work began by considering current legislation and guidance and different working models and practices adopted by health scrutiny bodies within other local authorities to ensure that the interests of citizens are best safeguarded by the function of the scrutiny committee. The aim is to develop a list of criteria against which health scrutiny can in future review all commissioning activities of NHS organisations, with a clear set of guidelines making clear the categories of commissioning decisions the committee would expect to be informed of in the future. Key stakeholders identified of contributors to the progress of the review were Vale of York Clinical Commissioning Group; York Teaching Hospital NHS Foundation Trust; Tees, Esk and Wear Valleys NHS Foundation Trust; City of York Council and Healthwatch York. After a series of meeting with representatives from these key partners an initial draft engagement protocol was considered at a meeting in March 2018 and this has been circulated to health partners to be shared with senior officers for their consideration. The review is expected to be completed in summer 2018 when the Health, Housing and Adult Social Care Policy and Scrutiny Committee Chair will be asked to invite representatives from all partner

organisations to a meeting to discuss, refine and agree the protocol.

13. Finally, the **Children, Education and Communities Policy & Scrutiny Committee** carried out a review during the municipal year.

#### World War One Commemoration

In July 2017, the Children, Education & Communities Policy & Scrutiny Committee considered a Council Motion proposed in March 2017 concerning the planning of an overall strategy for the Council's commemoration activities. A Task Group formed to carry out this work agreed that the Council's primary role should be to facilitate the coordination of a programme of events organised by others, and help in the promotion of those events to residents and visitors. They also contacted numerous city organisations to understand what if any plans were already in place across the city, to gather their views and record their plans. The final report and recommendations which reflected the appreciation of York residents to all those who sacrificed so much during the conflict were endorsed by the full Committee in January 2018 and by the Executive later the same month.

#### **Supporting the Council Plan 2015-19**

14. All of the reviews carried out during 2017-18 (identified above) took account of the Council's need to be inclusive and ensure equality in accessing the services being reviewed. Each review also supported a number of the council's other improvement priorities and direction statements:
15. The following reviews were directly linked to the 'Prosperous City for All' element of the Council Plan:
- Impact of the Arts and Culture Sectors on the Economy of York;
  - Renewal of Make it York's Service Level Agreement
16. The following reviews were directly linked to the 'Focus on Frontline Services' element of the Council Plan:
- NHS Engagement
  - Renewal of Make it York's Service Level Agreement
17. The following reviews were directly linked to the 'Council That Listens to Residents' element of the Council Plan:
- NHS Engagement
  - Electoral Arrangements

- World War One Commemoration

### **Finance & Performance Monitoring**

18. Throughout 2017-18 the Policy & Scrutiny Committees received regular quarterly monitoring reports relating to the council's performance and finance management, in service areas specific to their individual remits.
19. In addition, they also received other monitoring reports specific to their individual terms of reference, as detailed below:
20. The **Customer & Corporate Services Scrutiny Management Committee** considered a Schedule of Petitions at each meeting and other overview and updates reports throughout the year i.e.:
  - Annual Scrutiny Report for 2016-17;
  - Future Governance of North Yorkshire Fire and Rescue;
  - Section 106 Agreements;
  - Attendance and Wellbeing Project (Sickness Absence);
  - Delivery of ICT Strategy;
  - Financial Inclusion;
  - Annual Review of Complaints;
  - Customer Relations Management System;
  - The Annual Scrutiny Report for 2015-16.
21. The **Economy & Place Scrutiny Committee** received a number of overview reports, looking at:
  - The impact of new developments on air quality
  - Building control and fire risks
  - Progress on Allerton Park Waste Recovery Treatment Centre
  - Implementation of the council's flood defence action plan
  - Emergency Planning
  - The Park & Ride contract
  - The Economy & Place Directorate's use of volunteers and their integration into service delivery
  - The work of BID
  - The work of Make it York
22. The **Economy & Place Policy Development Committee** has also assisted officers in the formation of a draft emissions policy; been consulted on the strategic management of CYC's commercial portfolio and the development of the Council Asset Management Strategy; and considered the medium term future of urban transport and what that

might mean for the city.

23. The **Health, Housing & Adult Social Care Policy & Scrutiny Committee** has a statutory role to review and scrutinise the impact of services and policies of key partners on the health of the city's population. As such it received updates on:
- York Health and Wellbeing Board;
  - Safeguarding Arrangements;
  - Residential, Nursing and Home Care Services;
  - Healthwatch York Performance;
  - Plans to cope with winter pressures;
  - York Hospital's winter experience;
  - Decisions taken on smoking cessation and their impact;
  - The Retreat Action Plan following CQC inspection;
  - York's Future Focus Programme
  - Be Independent;
  - Progress of Humber, Coast and Vale Sustainability and Transformation Partnership;
  - Elderly Persons' Homes programme;
  - York Teaching Hospital CQC inspection
  - Increase in mental health Crisis calls handled by NY police.
24. The Committee were also consulted on a number of health topics:
- Proposed new mental health hospital for York;
  - York Hospital's financial situation;
  - New Mental Health strategy for York
  - Priory Medical Group proposals to relocate services to Burnholme Health Campus.
25. To satisfy the Housing and Community Safety elements of the Committee's expanded remit they also received reports on:
- Safer York Partnership;
  - Implications of Homelessness Reduction Act;
  - Fire Safety and Housing;
  - Housing Allocations Policy and Choice-Based Lettings;
  - Housing Revenue Account Business Plan;
  - Housing Registrations update report.
26. In addition the Committee was consulted on the city's Community Safety Strategy and its Homeless Strategy.

27. Throughout the year the Committee expressed concern about its increased workload following the decision to align the remit of the Committee with the work of the Health, Housing and Adult Social Care directorate. As a consequence it was agreed that some reports previously considered as agenda items could be dealt with via email with issues only being brought to Committee if Members had concerns.
28. The **Children, Education & Communities Policy and Scrutiny Committee** has received overview and monitoring reports relating to aspects of its remit. These have included:
- Bi-annual updates on York Museums Trust's partnership delivery plan;
  - Update on York's 30 hours free childcare for working families;
  - Biannual progress reports on Safeguarding and Looked After Children;
  - Update on Learning Services;
  - Bi-Annual updates on Explore York Libraries and Archives Mutual Ltd SLA;
  - Bi-annual updates from the Managing Director of Make It York;
  - Updates on Early Help Strategy, Local Area Teams and 30 Clarence Street;
  - School Improvement and Ofsted Updates on School Performance;
  - Updates on Academisation, Place Planning & Additional School Places required;
  - York Museum Trust Custodianship Arrangements;
  - Update on School Meals take-up;
  - SACRE (Standing Advisory Committee on RE) annual report and review of York Schools' agreed syllabus;
29. In addition the Committee received presentations on the Vision for the City's Library Service and on Library Consultation Findings.

### **Acting as Critical Friend**

30. During the municipal year 2017-18 each of the Policy & Scrutiny Committees met with the relevant Executive Members to hear about their challenges and priorities for the year. They also met with some of the council's appropriate statutory partners to hear about their priorities and challenges.

### **Monitoring Previous Recommendations**

31. Finally, each of the committees received bi-annual updates on the implementation of the approved recommendations arising from their

previously completed scrutiny reviews. Those deemed to be fully completed were signed off.

### **Post-decision call-in**

32. Throughout the municipal year 2017-18 there were three Executive/ Executive Member decisions called-in for consideration by CSMC. The decision of the Executive was confirmed in two instances. These were:
- City of York Local Plan;
  - Review of the Evidence Base Supporting the Case for the Extension of Licensing of Houses in Multiple Occupation (HMO) across the City.
33. A further post decision call-in – Disposal of Willow House, Walmgate – was referred back to the Executive (Calling-in) Committee with a recommendation that the sale of this land be delayed in order to allow for a detailed consideration of each of the available options for protecting this important piece of green space, so that future generations may continue to enjoy its use. Subsequently the Executive (Calling-in) Committee resolved that the decision to sell the whole of the Willow House site be re-affirmed.

### **Pre-decision call-in**

34. At its meeting in August 2015, the Executive agreed some operational guidelines for enabling and supporting a pre-decision call-in process. This supplements the pre-existing arrangements for post-decision call in and is intended to provide all backbench and scrutiny Members with opportunities to comment upon relevant upcoming Executive or Executive Member decisions.
35. During the 2017-18 municipal year there were two pre-decision call-ins:
- CSMC – Removal of Parliament Street Fountain and St Sampson Square Toilets**. The Committee agreed there were no grounds to make specific recommendations to the Executive Member.
36. **Economy and Place Scrutiny Committee – Future Management of Allotments Next Steps**. The Committee made several comments and recommendations for submission in the report to the Executive Member for Culture, Leisure and Tourism and the Executive Member was invited to make his decision in light of those additional comments and recommendations.

## Options

37. Having considered the Annual Report, Members may choose to:
- Agree any amendments required to the report
  - Approve the report for presentation to the meeting of Full Council in July 2018.

## Implications

38. There are no known legal, HR and financial implications associated with the recommendation within this report.

## Risk Management

39. There are no known risks associated with the recommendation in this report.

## Recommendations

40. Having considered the information within this report, Members are asked to approve this Annual Scrutiny Report which covers the period between June 2017 and May 2018.

Reason: To enable its presentation to Full Council in July 2018, in line with Constitutional requirements.

## Contact Details

### Author:

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### Chief Officer Responsible for the report:

Andrew Docherty  
Assistant Director Governance & ICT

Melanie Carr  
Scrutiny Officer  
Tel: 01904 552054

**Report Approved**  **Date:** 24 May 2018

**Specialist Implications Officer(s)** - None

### Wards Affected:

For further information please contact the authors of the report

**All**



**Background Papers:** None

**Annexes:** None

**Abbreviations:**

CQC – Care Quality Commission

CSMC – Customer and Corporate Services Scrutiny Management Committee

CYC – City of York Council

HMO – Houses of Multiple Occupancy

HR – Human Resources

NHS – National Health Service

SYP – Safer York Partnership

City of York Council	Extract from Committee Minutes
Meeting	Customer and Corporate Services Scrutiny Management Committee
Date	11 June 2018
Present	Councillors Williams (Chair), Galvin (Vice-Chair), N Barnes, Brooks, Fenton, Gates, Looker, Reid and Kramm (Substitute for Councillor D'Agorne)
Apologies	Councillor D'Agorne

## **Part B – Matters Referred To Council**

### **10. Draft Annual Scrutiny Report**

Members considered the Draft Annual Scrutiny Report, which summarised the work of the five Policy & Scrutiny Committees for the municipal year June 2017 – May 2018.

Resolved: That Members approve the Annual Scrutiny Report, which covers the period between June 2017 and May 2018, and refer to Council for endorsement.

Reason: To enable its presentation to Full Council in July 2018, in line with Constitutional requirements.

Councillor D Williams, Chair  
[The meeting started at 5.30 pm and finished at 7.15 pm].

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City of York Council

Extract from Committee Minutes

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Meeting	Audit & Governance Committee
Date	27 June 2018
Present	Councillors Steward (Vice-Chair), Lisle, Cuthbertson, Williams, Mason and Cannon (Substitute for Councillor Derbyshire) Mr Mann and Mr Mendus (Independent Members)
Apologies	Councillors Derbyshire (Chair) and Kramm

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## Part B - Matters Referred To Council

### 14. Annual Report of the Audit & Governance Committee

*[See also under Part A]*

Members considered a report which sought their views on the draft annual report of the Audit and Governance Committee for the year ended 11 April 2018, prior to submission to Full Council.

Members requested that further detail be added to the paragraph on Risk, in particular looking at Key Corporate Risks. The updated report should then be circulated to the Committee ahead of submission to Full Council.

**Resolved:** That Members agree the Annual Report of the Audit and Governance Committee prior to its submission to Full Council, subject to the above amendments.

**Reason:** To enable the Committee to fulfil its role in providing assurance about the adequacy of the council's internal control environment and arrangements for managing risk and for reporting on financial and other performance.

Councillor Steward, Vice Chair (in the Chair)

[The meeting started at 5.30 pm and finished at 6.35 pm].

*[The updated Annual Report of the Audit & Governance Committee, including the amendments requested by the Committee is attached to this minute.]*



**Audit and Governance Committee**

27 June 2018

**Report of the Chair of the Audit Committee**

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**Annual Report of the Audit and Governance Committee**

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### **Summary**

- 1 This report seeks Members' views on the draft annual report of the Audit and Governance Committee for the year ended 11<sup>th</sup> April 2018, prior to its submission to Full Council.

### **Background**

- 2 The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees operate effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.

### **Annual Report of the Audit and Governance Committee**

- 3 A copy of the draft annual report of the Committee is attached at Appendix 1. A copy of the Committee's terms of reference as set out in Section 7, Part 3C of the Constitution is also attached to the report at Appendix 2, for information.

### **Options**

- 4 This report sets out the proposed wording of the Committee's Annual Report. Members are asked to suggest alternative wording if necessary.

### **Analysis**

- 5 Not relevant for the purpose of the report.

## Corporate Priorities

- 6 This report contributes to the council's overall aims and priorities by helping to ensure probity, integrity and honesty in everything we do.

## Implications

- 7 The implications are:

- **Financial** – none
- **Human Resources (HR)** – there are no HR implications to this report.
- **Equalities** – there are no equalities implications to this report.
- **Legal** – there are no legal implications to this report.
- **Crime and Disorder** – there are no crime and disorder implications to this report.
- **Information Technology (IT)** – there are no IT implications to this report.
- **Property** – there are no property implications to this report.

## Risk Management

- 8 Assurance in respect of the council's arrangements for managing risk, the maintenance of effective controls including those designed to prevent and detect fraud, and compliance with relevant legislation, may not be provided if the Audit and Governance Committee does not effectively discharge its responsibilities.

## Recommendations

- 9 Members are asked to:

- Consider and comment on the Annual Report of the Audit and Governance Committee prior to its submission to Full Council.

### Reason

*To enable the Committee to fulfil its role in providing assurance about the adequacy of the council's internal control environment and arrangements for managing risk and for reporting on financial and other performance.*

**Contact Details**

**Author:**

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Services (Deputy Chief Executive)  
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**Report  
Approved**



**Date** 27/06/2018

**Specialist Implications Officers**

Not applicable

**Wards Affected:** Not applicable

**All**

**For further information please contact the author of the report**

**Background Papers:**

*None*

**REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE  
FOR THE YEAR TO 11 APRIL 2018**

## **PURPOSE OF THE REPORT**

To provide Members of the council with details of the work of the Audit and Governance Committee covering the year to 11<sup>th</sup> April 2018. The report also details how the Audit and Governance Committee has fulfilled its terms of reference.

## **BACKGROUND**

The Audit and Governance Committee is responsible for overseeing the council's corporate governance, audit and risk management arrangements. The Committee is also responsible for approving the Statement of Accounts and the Annual Governance Statement. The functions of the Audit and Governance Committee are set out in Section 7, Part 3C of the Constitution. A copy of the list of the Committee's responsibilities is attached at **Appendix 2** for information.

The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees are operating effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.

## **TRAINING**

The Committee has continued to receive a number of training sessions during 2017/18 in order to assist the Committee in effectively fulfilling its responsibilities. These included:

- Statement of Accounts training session
- Procurement training Session
- Annual Governance Statement training session
- Cipfa Full training day on the role of the Audit & Governance Committee
- Treasury Management Training session

## **WORK UNDERTAKEN**

The Audit and Governance Committee has met on seven occasions in the year to 11<sup>th</sup> April 2018. During this period, the Committee has assessed the adequacy and effectiveness of the council's risk management arrangements, control environment and associated counter fraud arrangements through regular reports from officers, internal audit and the external auditors, Mazars. The Committee has sought assurance that action has been taken, or is otherwise planned, by management to address any risk related issues that have been identified by auditors or inspectors during this period. The Committee has also sought to ensure effective relationships exist between internal and external auditors, inspection agencies and other relevant bodies.

The specific work undertaken by the Committee is set out below by subcategory.

### **Risk**

1. The Committee received a number of update reports on the key corporate risks for the Council during the year, along with the refreshed Key Corporate Risk Register. Each report considers risk as a whole. In a change from previous years the Committee now also focuses on a specific KCR in each report to ensure a more thorough review of the various issues and mitigation for each risk. This ensures the Committee has sufficient oversight of the changing risk profile of the Council.
2. Members received a further risk report which included an update on the major projects.

### **Internal Audit and Counter Fraud**

3. The Committee received and considered the results of internal audit work completed during the period and monitored the progress made by management to address identified control weaknesses.
4. Members now receive electronic copies of Internal Audit reports by email throughout the year in order to improve oversight.
5. Members received, considered and approved the initial Internal Audit and Counter Fraud plan along with a number of update reports on the progress made throughout the year.

6. Members considered regular follow up reports setting out progress made by council departments in implementing actions agreed as part of internal audit work.
7. Considered a report which sought members' views on the priorities for internal audit for 2018/19, to inform the preparation of the Internal Audit plan.
8. Received and considered a report on the progress against the actions set out in the new Counter Fraud and Corruption Policy and Strategy which also added new actions for the next financial year. The Council's counter fraud risk assessment was also updated to reflect fraud risks currently facing the Council
9. Received the Annual Report of the Head of Internal Audit which summarised the outcome of audit and fraud work undertaken in 2016/17 and provided an opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control. Members scrutinised the significant control issues highlighted in the report and noted that these were reflected within the Annual Governance Statement.

### **External Audit**

10. Received and considered Mazars Audit Strategy Memorandum which set out the audit plan in respect of the audit of the Councils Financial statements for 2017/18. The report summarised the audit approach, highlighted significant areas of key judgements and provided details of the audit team.
11. Received and considered the Annual Audit Letter which summarised the outcome of the 2016/17 audit carried out by Mazars on the annual accounts and work on its value for money conclusion. Members discussed and noted the findings of the audit contained in the report.
12. Received regular reports on the progress made by Mazars in meeting their responsibilities as the Council's external Auditor. The Committee were also kept updated on key emerging national issues and developments; meeting the challenges of earlier deadlines; and Housing Benefit subsidy certification.

## **Treasury**

13. The committee continued the role of scrutinising the council's treasury management strategy and policies and considered both strategy statements and update reports during the year
14. Members received and a Treasury Management Annual report which provided the Committee with an update of Treasury Management Activity for 2016/17.
15. Members later received the Treasury Management Strategy Statement for 2018/19 setting out the strategy for treasury management and specific indicators for the financial year 2018/19.

## **Governance and Statement of Accounts**

16. Considered and approved the Annual Governance Statement for 2016/17, noting that action plans would be put in place to address each of the significant governance issues identified. The Committee received various update reports from officers during the year on the progress that had been made on each of the items identified as significant governance issues.
17. Considered the Annual report of the Audit & Governance Committee prior to its submission to Full Council.
18. Initially considered a draft pre audited version of the Statement of Accounts for 2016/17 in June before approving the Final audited Statement of Accounts in September.

## **Democratic Governance**

:

19. Members requested and received a report containing an overview of the Constitution and it was agreed a Task group be set up to review it.
20. Members also considered a report setting out the options for undertaking a review of the effectiveness of the Audit & Governance Committee

## Other

21. At each meeting the Committee has maintained a rolling Forward Plan for meetings a year in advance, to ensure that its responsibilities are discharged in full and appropriate reports are scheduled to be brought by officers on a timely basis.
22. The Committee received and considered a draft social media policy and media protocol report for information prior to approval by the Chief Executive.
23. Following an internal audit report on sub-contracting previously presented to the Committee, members requested and received update reports from the service on Sub-contracting arrangements in both Civil Engineering and Building Maintenance, along with the actions taken. A Task Group was set up and met twice informally during the year.
24. Members also received an update report on Health and Safety which responded to specific issues identified in the Health and Safety Internal Audit follow up report which had previously been presented to members.
25. The committee continues to discuss issues concerning the report procured by the LGA and written by Linda Walker Consultancy Ltd to identify lessons learned from the Audit & Governance meeting on 22<sup>nd</sup> February 2017
26. Members received a report presenting the feedback from the Local Government Association (LGA) external Peer review of corporate procurement within the Council, along with an update of the action that had already been taken, actions ongoing and consideration of any future actions following the recommendations to ensure the full benefits are realised from the peer review process.
27. At the next meeting Members received a further report updating the Committee on progress made in delivering the recommendations of the LGA's external peer review of corporate procurement within the council.
28. Members also received a Report setting out the observations and learning from the LGA Peer review.

29. Members received and considered a briefing note on York Environmental Services (YES) Consultancy which set out further information on the nature of the services provided.
30. Members received and considered an update report on the Contract Procedure rules which set out the proposed changes.
31. Members also received two update reports on Health and Safety which responded to specific issues identified in the Health and Safety Internal Audit follow up report which had previously been presented to members.
32. Received a number of Information Governance update reports containing information on performance; General Data Protection Regulation (GDPR); compliance with the Transparency code; the Information Governance Toolkit; and the NHS digital audit.

## **Summary**

33. The Audit & Governance Committee has considered a large number of reports during 2017-18 in carrying out their responsibility for overseeing the council's corporate governance, audit and risk management arrangements and providing assurance that the Council's financial and governance procedures are effective. The Committee has also carried out its duty in scrutinising the Statement of Accounts and Annual Governance statement prior to approval.

Cllr Fiona Derbyshire  
Chair of the Audit & Governance Committee

## Part 3 C of the Constitution (Council Committees and Other Bodies)

7.1 The functions of the Audit &amp; Governance Committee are:

<b>No.</b>	<b>Delegated authority</b>	<b>Conditions</b>
	<b>Audit</b>	
1	To consider the annual report and opinion of the Head of Internal Audit. The report should include a summary of internal audit activity in the relevant period and the level of assurance that can be given over the control environment and corporate governance arrangements at the Council	
2	To consider periodic reports from the Head of Internal Audit detailing the summary findings and the main issues arising from internal audit work.	
3	To consider reports dealing with the management and performance of the Internal and External Audit functions.	
4	To consider whether internal audit work conforms to professional standards and to review the effectiveness of Internal Audit and the Committee itself on an annual basis.	
5	To consider reports of the Head of Internal Audit detailing the progress made by management to address control weaknesses identified by Internal or External Audit.	
6	To consider the action plan arising from the Annual Letter of the External Auditor.	With respect to the Annual Letter being first considered and accepted by the Executive

<b>No.</b>	<b>Delegated authority</b>	<b>Conditions</b>
7	To consider all other relevant reports received from the External Auditor as scheduled in the forward plan for the Committee or otherwise requested by Members.	
8	To comment on the scope and depth of external audit work and ensure it provides value for money.	
9	To liaise with the Audit Commission (or its successor body) over the appointment of the Councils External Auditor.	
10	To approve the Internal Audit Charter	
11	To approve the Annual Plans of the Internal Audit Service and the External Auditor.	
12.	To commission work from the Internal Audit Service and External Audit with regard to the resources available and the existing scope and breadth of their respective work programmes and the forward plan for the Committee.	Subject to budgetary provision.
<b>Governance &amp; Regulatory</b>		
13.	To keep under review the Councils contract procedure rules, financial regulations, working protocols and codes of conduct and behaviour (not otherwise reserved to the Joint Standards Committee).	
14	To review any relevant issue referred to it by the Chief Executive, S151 Officer, the Assistant Director (Financial Services), the Monitoring Officer, the Head of internal Audit or any other Council body.	
15	To consider the effectiveness of the Councils arrangements for corporate governance (including information governance).	

<b>No.</b>	<b>Delegated authority</b>	<b>Conditions</b>
16	To monitor the effective development and operation of risk management arrangements across the Council.	
17	To assess the effectiveness of the Councils counter fraud arrangements including the Whistle blowing policy and other relevant counter fraud policies and plans.	
18	To consider the Councils compliance with its own and other relevant published regulations, controls, operational standards and codes of practice.	
19	To bring to Full Council all proposals for amendment to this Constitution submitted by Members in accordance with this Constitution.	Subject to the advice of the Assistant Director Legal and Governance
	<b>Annual Governance Statement and Accounts etc</b>	
20	To approve the Statement of Accounts and the Annual Governance Statement.	
21	To consider the External Auditors report to those charged with governance on issues arising from the audit of the accounts.	
22	To scrutinise the Treasury Management Strategy and Monitoring Reports.	
	<b>General</b>	
23	To meet informally with the External Auditor and the Head of Internal Audit on a periodic basis to discuss audit related matters.	
24	To report on the discharge of the Committees responsibilities under the Constitution to Full Council on an annual basis.	

<b>No.</b>	<b>Delegated authority</b>	<b>Conditions</b>
25	To maintain and participate in a programme of training relevant to the activities and responsibilities of the Committee	

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**Appointments and Changes to Membership**

YPO Procurement Holdings Ltd

To appoint Councillor Rawlings as a Director

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